

**BEAVERTON SISTER CITIES ADVISORY BOARD
MINUTES OF FEB. 22, 2010 MEETING**

PRESENT: Tim Wignall, Amy Starke, Sonia Harrison, Diane Spalding, Eileen Drake, Brian Bost, Gary Carlson, Gayle Schula, Giselle Bawnik, Ian King, Kellie Stellingwerf, Megan Kirkpatrick, Stan Tellin and Yoon Shin.

ABSENT: Ted Chung

STAFF LIAISON: Sister Cities Program Coordinator, Theresa Baird

CALL TO ORDER: Chairman Tim Wignall called the meeting to order at 5:30 p.m. Introductions followed.

MINUTES of Jan. 25, 2010 meeting were approved as written.

BYLAW AMENDMENTS: The amendments were approved by all board members unanimously, and now go to the city council for their approval.

BOARD NORMS: Proposed board norms are currently phrased as "Don'ts." Sonia Harrison volunteered to submit re-drafted suggestions for positive phrasing to Tim.

BIROBIDZHAN UPDATE: Per board recommendations in January Gayle Schula wrote a short outreach letter opening up communication and asking for a delegation to visit Beaverton. It points out this is the 20th-anniversary of the relationship and states that we look forward to continuing the relationship. Eileen added new information about the relationship in the past and discussion continued about directions to take with the relationship. Theresa suggested amending Gayle's letter as a cover letter for the sustainability survey and the board agreed. Theresa also has made contact with a volunteer who is very involved with the Portland-Russian Sister City Association, Portland State U, and the local Russian community. She has translated the Sustainability Survey and may also translate the outreach letter.

Theresa pointed out Portland's sister city Khabarovsk is only a two-hour train ride from Birobidzhan.

REPORT FROM SUSTAINABILITY COMMITTEE: Stan Tellin reported there were five sister city advisory board members plus 12 members of the community at their first, get-to-know-you meeting. It is still in the early stages, looking at goals, visions, what other organizations have done. He will follow up with an e-mail to everybody who attended. Meetings will be at 5:30 on the 3rd Wednesday of each month (next meeting is March 17) at City Hall when rooms are available. He should have some tangibles to present at the next board meeting. Tim asked that the meeting minutes be e-mailed to board members.

REPORT FROM EVENTS COMMITTEE: Tom Stanton reported that committee members discussed what events could we be involved to support and publicize the sister cities, using what is already in place.

For example: Could the program be part of the Picnics in the Park, possibly with themes from our sister city, such as German food/dance. Sonia suggested Beaverton Farmers Market. Theresa says the picnic planners would love to have us there but have their own performances planned. Gary suggests networking with chairmen of some of the other sister cities groups in our area at a no-host dinner.

REPORT FROM COMMUNICATIONS COMMITTEE: Eileen is writing an article for the next Beaverton quarterly newsletter; Megan is drafting letters to the Cheonan mayor thanking him for the book donation. Eileen suggests updating the web site as a priority. She will write a press release after the book dedication.

BOOK DEDICATION: A ceremony will be held at 2 p.m. Friday, March 19 at the library to commemorate the Korean books arriving from Cheonan. Tom of the Events Committee had many ideas: music, dancing, food, potential invitees, and room arrangements. Brian suggested an opportunity for those attending to learn a little Hangul. Theresa will sit down with the Events Committee to ensure that the protocol is followed. Her overall suggestion was "thoughtful, tasteful and prudent."

THANKS FOR NEW YEAR GREETING CARDS: Have been received from Cluses, Gotemba, Hsinchu and Cheonan.

SUSTAINABILITY SURVEY: Hsinchu, Cluses, and Cheonan have agreed to participate, Gotemba is considering, others have not reported back.

MEXICAN CITY SEARCH: It is continuing. Information was just recently translated into Spanish.

FRENCH INTERN: Diane Spalding will be hosting the intern from France and found her an internship at Wells Fargo.

CLUSES: The sister city invited the mayor for their 700th anniversary for a short May 7-8 weekend visit. Theresa will accompany the mayor.

ADJOURNMENT: Tim adjourned the meeting at 7:15 p.m.

MINUTES SUBMITTED BY: Amy Starke, secretary